

CHELAN-DOUGLAS LOCAL HOMELESS HOUSING TASK FORCE
2nd QUARTER MEETING
June 11th, 2025
3:30 p.m. - 5:00 p.m.
Location: 400 Douglas Street, Conference Room 1, Wenatchee, WA

MINUTES

Attendance:

Kevin Overbay, Commissioner, Chelan County, Chair	X	Carl Florea, Mayor of Leavenworth- At Large Small City; Chelan County	X
Marc Straub, Commissioner, Douglas County, Vice Chair	x	Traci Heyen, Lived Experience Representative	
Christine Johnson, Councilmember, City of East Wenatchee	X		

Designated Alternatives for Voting Members Present:

Dan Sutton, Commissioner, Douglas County	
Brad Hawkins, Commissioner, Chelan County	
Shayne Magdoff, Councilmember, City of East Wenatchee	
Renee Swearingen, At Large Small City Mayor; Chelan County	
Vacant - Lived Experience Representative	

Advisory Members Present

Claire Oatey, Community Foundation of NCW		Charlie Atkinson, Councilmember, City of Wenatchee	
Denise Sorom, Community Foundation of NCW (Temporary Alternate)		Steve Clem, Legal Services Representative	X
Sasha Sleiman, Housing Authority	X	Vacant - Real Estate Representative	
Kim Martin, Rental Association of the Wenatchee Valley		Peter Munro, Rental Association of the Wenatchee Valley (alternate)	
Ana Gonzalez, BHU Chelan County	X	Tony Sandoval, Veterans Services	X
Michael Morrison, Chelan County Sheriff		Edwin Fonseca, Business Representative	
Marcy Treat, SUDP at New Path CVCH (alternate)	X	Vacant, Young Adult Representative	
Shawn Arington, Lighthouse Christian Ministries		Alex Mann, Youth Services Representative (Akin)	X
Ken Sterner, Aging & Adult Care	X	Garth Donald, Chelan Douglas Health District	X

County / City Administrative Staff

Jon Davies, Chelan County, CE Lead		Amber Hallberg, Chelan County	X
Madison Calloway, Chelan County	X	Juan Loeza, CE Outreach Lead	X

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Chelan County Commissioner's office at (509) 667-6215. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1.)

Other Attendees Present

Alan Walker, CDCAC		Marta Demere, Homeless Housing Network	
Summer Hess, Sage Step Consulting		Melisa, New Path CVCH	
Scooter Harter, WRC		Jenni McGregor, CCRJC	
Sarah Brito, CDCAC		Louise Johnson, CDCAC	
Selena Bravo, Sage		Chyvonna Torres	X
Jennifer Talbot, WVDRC		Ron Cridlebaugh	X

I. CALL TO ORDER & ATTENDANCE – 3pm

II. BOARD MEMBER DECLARATION OF CONFLICT OF INTEREST

No board members declared a conflict of interest.

III. PUBLIC COMMENT PERIOD

The "Public Comment" period provides an opportunity for members of the public to address the Task Force on items either not on the agenda or not listed as a public hearing. The Task Force Chairperson will ask if there are any citizens wishing to address the Task Force. When recognized, please provide your name and address and state the matter of your interest. Citizen comments will be limited to three minutes.

No members of the public wished to provide public comment.

IV. ADMINISTRATIVE AFFAIRS

- A. Approval of agenda and minutes from April 23rd, 2025 Meeting

Motioned to approve the minutes from the April 23rd meeting by Mayor Florea; Seconded by Christine Johnson; Passed Unanimously 3-0

V. UNFINISHED BUSINESS

- A. Chelan-Douglas Task Force Policies and Procedures for grant cycle (Action Needed)
1) Approve Task Force Policies and Procedures

The Policies and Procedures Subcommittee reviewed and approved updated language in two key sections of the Task Force Policies and Procedures:

Coordinated Entry: *Clarified language related to disciplinary action.*

Allowable Interventions: *Included revisions addressing the Progressive Engagement model and Homelessness Prevention.*

*The subcommittee recommends the Task Force approve these updates. Updates to the **Budget Categories** (specifically regarding administrative costs) and **Encampment** sections are still under review and will be presented for approval at a later date.*

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Motioned to approve the Coordinated Entry and Allowable Interventions updates in the Task Force Policy and Procedures by Commissioner Straub; Seconded by Mayor Florea; Passed Unanimously 3-0.

B. 2025-2027 Funding Recommendations (Action Needed)

1) Approve funding allocations for 2025-2027 grant cycle.

The taskforce discussed applications and funding allocations by funding source. The Taskforce receives funding from the State of Washington in the form of: Consolidated Homeless Grant (CHG), Housing and Essential Needs (HEN), and local recording document fees (2163 funds).

Staff presented one recommendation for funding, developed in consultation with the Selection Committee. Committee members noted the difficulty of the process, describing this as one of the most challenging funding cycles to date. We had \$13,350,001.40 in asks but only had \$11,446,537 in funds. We saw a 9% reduction in what was originally awarded. We have a lot of advocacy to do because current budgeting from Commerce is not sustainable. The recommended option was approved by the task force and will go to the Board of County Commissioners for approval.

Emergency Rent Assistance (ERA) – Due to CHG funding restrictions and program guidelines, the ERA program cannot continue in its current form. The Task Force agreed to pause the program for the upcoming year, with the option to revisit it should additional funding become available.

Motioned by Mayor Florea with the caveat that staff be authorized to reallocate funds within the 2163 funding category as needed for maximum flexibility; Seconded by Christine Johnson; Passed Unanimously 3-0.

VI. OTHER

Updates from Voting & Non-Voting Members

VII. ADJOURNMENT – 4:29pm